



Waste Management Policy



POLICY

Epping Scaffolding Services Ltd recognises its legal and moral obligations in relation to waste management. It will meet its 'Duty of care' and ensure, so far as is reasonably practicable, that staff comply with the requirements of the waste protocols issued under this policy.

The Environmental Protection Act, 1990, introduces the "Duty of Care", which in the case of waste disposal applies to every person who has control/possession of waste. The ultimate responsibility remains with the waste producer who has a legal responsibility to ensure that any waste is disposed of and managed according to the statutory legislation.

It is a requirement that all employees and all persons undertaking work on behalf of the company are aware and understand their duties and responsibilities for all activities. With commitment, we as an organisation will lead, train and implement measures for continued improvement to reduce waste, recycle responsibly and through good practice on site reduce our impact on the environment and landfill sites.

ROLES & RESPONSIBILITIES

Managing Director

The Managing Director has overall responsibility on behalf of the Company.

Board Directors

It will be the responsibility of all Board Directors to ensure compliance with this policy.

Employees

All members of staff have a responsibility as part of their personal "Duty of Care" to adhere to the procedures as applicable to themselves and report any non-adherence of this policy and procedures to their responsible senior manager.

Contractors

All Contractors employed by or working on behalf of the Company will make the necessary arrangements to comply with this policy.

STAFF TRAINING

All staff involved in producing waste and/or waste management procedures will receive training to ensure the:

- Safe working practices and the use of personal protective clothing are employed
- Appropriate segregation of waste is affected
- Safe handling and transportation of waste is employed

PRINCIPAL REQUIREMENTS OF THE WASTE MANAGEMENT POLICY

This policy is intended to ensure that the basic principles of eliminating waste, reducing waste and re-using waste are observed prior to managing the disposal of waste.

Document No	Owner	Approved By	Dated	Version No	Page No
EMS.Policy.007	Kelvin Smith	Candice Reegan	FEB 2022	1	Page 1 of 2



Waste Management Policy



IMPLEMENTATION

When buying, and storing materials, Epping Scaffolding Services Ltd will:

- Order the number of materials required as accurately as possible;
- Arrange for 'just in time' deliveries to reduce storage and material losses;
- Consider sourcing recycled materials.
- Ensure that all damaged deliveries are rejected and returned to supplier;
- Make sure storage areas are safe, secure and weatherproof (where needed);
- Store liquids responsibly in 'bunded' areas to prevent pollution.

For site activities, Epping Scaffolding Services Ltd will:

- Consider the use of suitable reclaimed and recycled materials
- Keep the site tidy to reduce material losses and waste.
- Consider the lengths of scaffold poles and scaffold boards sent to site in order to minimise cutting of materials.

When considering training, and promoting awareness, Epping Scaffolding Services Ltd will:

- Promote good practice awareness as part of induction training for site workers
- Utilise the in-house training facilities for general environmental awareness

When segregating waste, Epping Scaffolding Services Ltd will:

- Segregate different types of waste as they are generated using different receptacles
- Ensure waste is removed to a licensed waste management company
- Ensure the waste management company can maximise the recovery of materials

To ensure legal compliance, Epping Scaffolding Services Ltd will:

- Complete waste transfer notes before any waste leaves the site;
- Ensure all waste carriers have a valid waste carrier's registration certificate;
- Ensure all wastes generated are disposed of at a correctly licensed site;
- Complete notification for hazardous waste to relevant authority.

Document No	Owner	Approved By	Dated	Version No	Page No
EMS.Policy.007	Kelvin Smith	Candice Reegan	FEB 2022	1	Page 2 of 2