



PERMIT TO WORK

Site: _____

Permit No. _____

1

Name:

(Discipline e.g. Foreman
Supervisor)

Request to the Authorised Person _____

From _____

Job:

Detail equipment, plant
Process or activity upon
which work is required

Action:

Signed: _____ Time ____:____ Date ____/____/____

Position: _____

2

Detail action and
precautions taken
to achieve safe working
and to avoid perceived
hazards

I have read the above request and certify that the above equipment is available, to the degree of safety required by you to perform your work as follows:

Action:

Signed: _____ Time ____:____ Date ____/____/____

Permit Valid until: -

Time ____:____ Date ____/____/____

Position: _____

3

I hereby declare that I accept responsibility for carrying out the work on the equipment/task defined in section (1) above. I will comply with the Safety Rules upon which I have received instructions.

Action:

Signed: _____ Time ____:____ Date ____/____/____
(Competent Person e.g. Engineer/Electrician)

4

I hereby declare that I have withdrawn from the equipment/task specified in this permit, and have warned any persons who assisted me that it is no longer safe to work on the equipment. All tools, safety devices, earths applied/connected/fixed by my authority have been removed.

Action:

Signed: _____ Time ____:____ Date ____/____/____
(Competent Person e.g. Engineer/Electrician)

Check Work Complete

Signed: _____ Time ____:____

Date ____/____/____

Cancel Permit

Signed: _____ Time ____:____

Date ____/____/____